DEPARTMENT OF EDUCATION
P. O. BOX 2120
Richmond, Virginia 23218-2120

CAREER AND TECHNICAL EDUCATION MEMO NO. 062-13

DATE: December 12, 2013

TO: CTE Administrators

FROM: Lolita B. Hall, Director
Office of Career and Technical Education Services

SUBJECT: 2014 Certiport Pricing Schedule for Virginia Schools

The Virginia Department of Education (VDOE) is pleased to announce continuation of the Microsoft Information Technology (IT) Academy Program partnership for the second year. For details refer to Superintendent's Memo #316-13. Certiport, a Pearson VUE business, is the provider of the official Microsoft® Office certifications program and the Microsoft® Technology Associate (MTA) certification program. Through funding provided by the General Assembly, the certification examinations will be available to public high school students for the Microsoft Office Specialist (MOS) (Word, Excel, PowerPoint, Outlook and Access); and Certiprep practice exams for the above MOS applications at no cost to the school division and career and technical education centers. Additionally, the MTA certification exams will be available to all schools/centers, but distributed as needed. Therefore, please do not submit reimbursement requests to VDOE for the exams listed above. The MOS and Certiprep site licenses provide the high schools and CTE Centers access to an unlimited number of exams (initial inventory or 500 exams) for students. These exams can be accessed through your Certiport testing center account once your lab has been set up with the testing engine software (IQSystem).

If you have any questions or need assistance, please contact Lori Koehlinger-Troy, Director for Certification Deployment at Lori.Troy@pearson.com.

SPECIAL NOTE: For schools/divisions that have upgraded to Office 2013, there will be a minimal cost of the Certiprep. Please contact Nate Arnell, Territory Manager, at: nate.arnell@pearson.com or call toll free at: 888-222-7890, ext. 186. Official Certiport

Certifications and Practice Tests Price List for Virginia

Attached is the official Certiport price list for the state of Virginia, effective through 2014. Please carefully review the following discounts and features:

1. In recognition of the statewide adoption of IT Academy and MOS certification, Virginia school divisions have been granted a 10 percent discount on all other Certiport programs regardless of voucher, exam inventory or license purchase. Simply stated…a smaller school in rural Virginia that only wants to buy a few vouchers will receive the same benefit as a larger school that wants to buy a license on any of the Certiport programs.
2. Additionally, Certiport recently announced a 5 percent increase on all of their products beginning January 1, 2014. **This will effectively increase Virginia's discount rate to 15 percent across all programs and is effective through December 31, 2014.**
3. Certiport will grant an additional discount for a divisionwide purchase. Any school division interested in a larger adoption can contact the appropriate Certiport representative listed on the title line of the certification program (refer to attachment). By definition, a divisionwide purchase must be a centralized purchase and must include at least three (3) licenses. Please see the instructions highlighted in yellow at the bottom of each pricing schedule.

Please note, this is a unique pricing schedule for only the state of Virginia and as such, our office will not be distributing this information through any other list servs. Certiport requests that you share this pricing schedule only with appropriate personnel within your division. For your convenience these prices will be indicated on the industry credentialing profile sheets located in the Virginia's Educational Resource System Online (VERSO). The Certiport team for the state of Virginia will use this pricing schedule moving forward for any pricing requests on additional certification programs and practice test licenses the division chooses to purchase.

If you have any questions about the pricing schedule, please contact the appropriate Certiport representative listed on the attachment.

If you have general questions about the Virginia Microsoft IT Academy Certification Program, please contact the Office of Career and Technical Education staff by e-mail at: CTE@doe.virginia.gov or by telephone at: 804-225-3119.

LBH/jts

Attachment